

COURTROOM D

STANDING ORDER NO. 2

(Written Motions, Notice & Proposed Orders)¹

All written motions shall be filed with the Circuit Clerk at least two (2) days prior to the next court date on a case assigned to Courtroom D, with notice of filing provided to opposing counsel and to the Court by electronic mail or by paper courtesy copy delivered to opposing counsel and to the Court. The Court and the Courtroom Clerk reserve the right to refuse acceptance of motions submitted for filing in Courtroom D.

Unless by agreement between the State and Defense counsel (or the Defendant, if *pro se*), the Court **will not hear or consider written or oral motions filed or made *instanter* in court and without notice.** The Court reserves the right to decline to hear any written motions filed or oral motions made *instanter* the motion is a **joint request** for the entry of an **Agreed Order**.

Unless by agreement between the State and Defense counsel (or the Defendant, if *pro se*) and with the Court's concurrence, or in the event of an unforeseen and unforeseeable emergency such that advance notice would be impossible, no motion filed by the State or by Defense counsel (or the Defendant, if *pro se*) shall be heard by the Court except upon two business days' notice to opposing counsel and to the Court, with courtesy copies of all substantive filed motions provided to the Court in advance of any scheduled hearing.

All contested/disputed motions seeking affirmative relief in the form of a Court Order or modification of a Court Order shall be in writing; shall specify the exact relief sought and the legal basis upon which the request for relief is made; shall recite specific facts upon which the motion is based; and, where required by statute or Illinois Supreme Court rule or where otherwise appropriate under the circumstances, shall be supported by an affidavit or shall be verified by certification pursuant to 735 ILCS 5/1-109.

All proposed written Orders prepared by an attorney and tendered to the Court for review and signature shall: (1) specifically indicate on the Order whether the Order is "agreed" or "over objection" by either the State or the Defense; and (2) be signed or initialed by an attorney for the State and an attorney for the Defendant.

SO ORDERED.

Entered: 09/15/20
(Amended)


JUDGE OF THE CIRCUIT COURT

¹ This **Standing Order No. 2** specifically applies to all motions to modify conditions of bond; all motions for bond reduction or for recognizance bond; all motions to continue a scheduled jury or bench trial; and all furlough motions.